

Tridell-Lapoint Water Improvement District

Board of Trustees Meeting

January 10, 2022

Minutes of the Tridell-Lapoint Water Improvement District Board of Trustees meeting held on January 10, 2022 at the Tridell-Lapoint Water Improvement District Office. Those in attendance were: Chairman: Troy Hartle, Scott Williams, Ryan Goodrich and Ron Wallace, Trustees. Employees: Manager/Treasurer: Isaac Hatch, Plant Operator: Dan Huber and Clerk/Secretary: Judi Huber. Vice Chairman, Thane Goodrich was excused. The Chairman called the meeting to order at 6:30 P.M.

The expenses were reviewed. Everything looks in order.

There was one error in the minutes from last month, which was corrected. Scott moved to approve the corrected minutes from the December, 2021 board meeting, Ron seconded the motion. The motion carried.

There was no public input.

Board member compensation was discussed. Scott did some research advising where we are in comparison to other local districts. After discussion, it was agreed that the rate will remain the same at \$720.00 for 12 months of meetings with an extra \$60.00 for each special meeting and \$100.00 per day if the board members travel for training, along with their meals, mileage, lodging, etc. The Chairman will receive \$900.00 for 12 months of meetings with an extra \$75.00 for each special meeting.

The Emergency Response Plan was reviewed. There are basic changes which need to be made, but Ryan suggests we table this matter until after our water conservation plan has been submitted and it has been reviewed by the state. The board agreed.

Isaac presented the finalized employee cell phone reimbursement policy, as discussed in the December meeting. Ryan moved to accept the policy, with two minor spelling corrections. Scott seconded the motion. The motion carried.

The subject of the hydraulic model requirement was brought for clarification. Regardless of where the connection request is, we need to make sure Aaron signs off on the connection in regards to the hydraulic model. Each connection will pay for a model prior to receiving an ok to proceed. Ryan made a motion that everyone pay for a hydraulic model prior to obtaining a connection. Ron seconded the motion. The motion carried.

The matter of an equal payment billing option was discussed. All billing, collection, late fees and shut off fees will apply the same as with regular payments. The specified payment will be due each month. If each payment is not received by the due date, the account will go off of equal bill pay, after the 2nd past due payment. We will still require that our equal pay customers keep up on their accounts like our

regular customers. The board asked Judi to find out about how Pelorus takes care of any anniversary date balances or credits. Scott votes to table this matter until a future meeting.

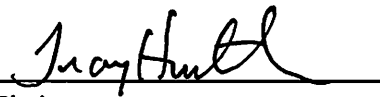
Isaac discussed the issue of putting employees on a bi-weekly or semi-monthly, direct-deposit schedule. After a brief discussion Scott moves to adopt a bi-weekly pay schedule with direct deposit for all employees. Ron seconded the motion. The motion passed.

There is a connection/transfer issue. Wayne and Kathy Riker signed transfer paperwork to Von Argyle and Kim Wisener. However, Kathy advised that the agreement they had with Kim & Von has not been followed through with and they now want the connection back. The board suggests that because of the complications which may arise in this matter, that Isaac speak with Gayle McKeachnie about this issue.

The last item on the agenda for today was employee evaluations. That was left on the agenda in error. There are no employee evaluations to discuss.

Scott brought up an issue, not on the agenda, regarding the appropriate procedure for employee performance, jobs, complaints, etc. The matter was discussed at length, with the current and past policy and procedure manuals being consulted. It was determined that while there are current policies in place, they are lacking in completeness and should be revised as to the issue of giving employees a voice when there is a complaint. It was acknowledged that this matter should be discussed in a closed meeting, if there needs to be further discussion. The board also acknowledged that our policies will need to be discussed and dealt with, probably in a future work meeting.

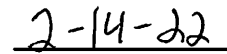
Scott moved to adjourn the meeting at 9:10 p.m.



Chairman



Manager



Date